

Workforce Development Board of Western Missouri, Inc.

Executive Committee Minutes

August 27, 2025

The Executive Committee met on August 27, 2025 at 1:00 p.m. via teleconference. Committee members present were Chris Connell, Laura Wallen, Kim Kendrick, Angy Littrell and Suzie Brodersen. Committee members not present were Gabe Jones and Michael Schubach. Missy Eidson was also present.

It was determined quorum was present.

Mr. Chris Connell called the meeting to order. He asked for a motion to approve the agenda as presented. Ms. Angy Littrell made a motion to approve the agenda. Ms. Laura Wallen seconded the motion. The motion carried.

Mr. Connell asked for a motion to approve the minutes from the June 25, 2025 Executive Committee Meeting. Ms. Angy Littrell made a motion to approve the agenda. Ms. Laura Wallen seconded the motion. The motion carried.

***Signature Update on Bank Accounts:** Mr. Chris Connell made a motion to remove Linda Kirk as a signer on all Workforce Development Board accounts at U.S. Bank. Ms. Suzie Brodersen seconded the motion. The motion carried.

***Supportive Services Policy:** Ms. Suzie Brodersen made a motion to add, "The Workforce Development Board of Western Missouri, Inc. has approved a maximum cost of \$2,000 per participant per program year. Participants may receive supportive services from more than one program, but the total amount will not exceed \$2,000 per program year". Ms. Laura Wallen seconded the motion. The motion carried.

***Adult and Youth Work Experience Policy:** Ms. Laura Wallen made a motion to add "Subrecipient Payroll System will be used for timekeeping" and "All work experiences will be completed within six months of the start date". Ms. Kim Kendrick seconded the motion. The motion carried.

***ITA Policy:** Ms. Laura Wallen made a motion to add "The amount that a participant can receive for an ITA (WIOA, SkillUp, and other funds) shall not exceed the lifetime maximum of \$5,000 over the course of program participation". Ms. Angy Littrell seconded the motion. The motion carried.

Budget Lines Item Adjustment: Adjustments for July were reviewed.

***Insurance Plan Selection:** Mr. Chris Connell made a motion to continue with the current health insurance selections for the 2026 year and continue paying the same portion of the premiums but will no longer pay the deductibles for employees beginning January 1, 2026. Ms. Laura Wallen seconded the motion. The motion carried.

***Vote to go into closed session per MoRS 610.021.3:** Mr. Chris Connell made a motion to go into closed session in accordance with MORS 610.021.3 (personnel matters). Ms. Kim Kendrick seconded the motion. The motion carried by the following individual voice vote: Chris Connell-yea, Kim Kendrick – yea, Suzie Brodersen – yea, Laura Wallen – yea, Angy Littrell - yea. Vote to return from closed session: Mr. Chris Connell made a motion to return to open session. The motion carried by the following individual

voice vote: Chris Connell-yea, Kim Kendrick – yea, Suzie Brodersen – yea, Laura Wallen – yea and Angy Littrell - yea.

Miscellaneous: There were no miscellaneous items to discuss.

Mr. Chris Connell asked for a motion to adjourn. Ms. Kim Kendrick made a motion to adjourn. Ms. Angy Littrell seconded the motion. The motion carried.