

Workforce Development Board of Western Missouri, Inc.

Full Board Minutes

September 24, 2025

The Workforce Development Board of Western Missouri, Inc. met on Wednesday, September 24, 2025 via teleconference at 1:00 p.m.

Board members present were Gabe Jones, Kevin Wilson, Laura Wallen, April Godwin, Robin McHugh, Suzie Brodersen, Kim Kendrick, Tommy Hampton, Chris Green, Lishanna Bredenhoeft, Angy Littrell and Michael Schubach. WDB staff attending were Tara Colter-Lappat, Tammy Tankersley and Missy Eidson

Board members not in attendance were Jessica Craig, Michael Murders, Kamber Fusco, James White, Chris Connell and Joyce Furnell.

It was determined quorum was present.

Vice Chairperson Michael Schubach called the meeting to order and asked for a motion to approve the agenda as presented. Ms. Suzie Brodersen made a motion to approve the agenda. Ms. Laura Wallen seconded the motion. The motion carried.

Mr. Schubach asked for a motion to approve the minutes from the July 23, 2025 Full Board meeting. Mr. Tommy Hampton made a motion to approve the minutes. Ms. Kim Kendrick seconded the motion. The motion carried.

Chair Report: Mr. Schubach announced the Job Center Certification Team for the West Central Region which consists of Ron Williams (Vocational Rehabilitation), April Godwin (Adult Education and Literacy and WDB Board Chair Representative) and Robin McHugh (Department of Higher Education and Workforce Development).

Executive Committee Report: Mr. Schubach reported the committee met August 27, 2025. A vote was taken to update signatures on the US Bank Accounts. Revisions to the Supportive Services, Adult and Youth Work Experience and ITA policies were voted on. Insurance Plan selections for WDB staff were made for the upcoming year beginning January 1, 2026. WDB staff evaluations were reviewed and the Executive Director's evaluation was completed.

Committee Reports:

Planning and Operations: Mr. Gabe Jones gave the update for the Planning and Operations Committee meeting. \$925.64 have been made in exceptions over the \$2,000 supportive service cap since the last committee meeting. Additions to the Local Eligible Training Provider List since the last meeting were announced. The committee reached a consensus to recommend revisions to the Co-enrollment, Rapid Response and Eligible Training Provider policies as presented. Mr. Michael Schubach made a motion to approve the revisions. Mr. Tommy Hampton seconded the motion. The motion carried.

September is Workforce Development Month: Board members using job center services were recognized and staff in the region were highlighted. Several shared stories of how job center services led them to now working in the public workforce system.

Contract Required Enrollments: Mr. Troy Roland reported on current contract required enrollments.

Job Center / One Stop Operator Updates: Ms. Laura Kempf and Ms. Kelly Vert gave updates on activities conducted in the region since the last Full Board meeting.

Job Center Success Stories: Ms. Kempf and Ms. Vert shared participant success stories.

Director's Report:

Job Center Survey Results: Ms. Tara Colter-Lappat reported on survey results that had been received since the last Full Board meeting.

Continuous Improvement Committee Update: Ms. Tankersley gave an update on the last meeting of the last Continuous Improvement Committee meeting and the plans for the next one.

PY24 Performance: Ms. Missy Eidson presented the board with current performance measure standings as of September 15, 2025. Ms. Tara Colter-Lappat explained how the Statistical Adjustment Model can change those numbers after application. The region plans to know the final outcome in January 2026 and will report back to the board at that time.

Required Two-Year Local Plan Modification: Ms. Eidson reported the updated plan modification is due to the state by April of next year. She plans to begin working on it soon and will bring the completed modification to the board for approval in January.

Miscellaneous: There were no miscellaneous items to discuss.

Mr. Michael Schubach asked for a motion to adjourn the meeting. Mr. Tomm Hampton made a motion to adjourn. Ms. Kim Kendrick seconded the motion. The motion carried.