

	West Central Region Local Policy	
	Subject: Youth Needs Additional Assistance Policy	Release Date: 5/27/2020
	Reference:	Revision: 1

Out of School Youth (OSY)

WIOA establishes that-eligibility criteria for Out-of-School Youth (OSY) is “a low income individual who is between the ages of 16 – 24 and requires additional assistance to enter or complete an educational program or to secure or hold employment”, The Workforce Development Board has defined the youth eligibility criteria for “*requires additional assistance to enter or complete an educational program or to secure or hold employment*” as an individual who falls into one of the following categories:

Criteria	Documentation
<ul style="list-style-type: none"> Placement in a substance abuse facility/alternative residential care/group home (This includes but is not limited to receiving services through facilities providing treatment programs for those suffering from drug and/or alcohol addiction and mental health; supportive environments for youth in crisis such as those with backgrounds of abuse, neglect, abandonment and other unfortunate circumstances) 	<ul style="list-style-type: none"> Referrals from partners such as Show Me Christian Youth Home, On My Own, Pathways Behavioral Healthcare, Chafee Foster etc. Discharge documents or letters from counselors
<ul style="list-style-type: none"> Victim or witness of violence 	<ul style="list-style-type: none"> Police reports and domestic violence shelter referrals
<ul style="list-style-type: none"> Second generation (or more) public assistance recipient 	<ul style="list-style-type: none"> Family Support Division documentation
<ul style="list-style-type: none"> Have had three or more jobs in last 6 months 	<ul style="list-style-type: none"> Payroll records
<ul style="list-style-type: none"> Youth who reside in an economically depressed rural area with limited opportunities for gaining work maturity skills and/or career exploration in their chosen field 	<ul style="list-style-type: none"> Labor Market Information (LMI) available from such sources as Missouri Economic Research Information Center (MERIC)
<ul style="list-style-type: none"> Youth working but considered underemployed...working less than full time, working for minimum wage with no benefits or opportunity for advancement or needs employment in education related field 	<ul style="list-style-type: none"> Pay check stubs School related documentation such as certificates

In School Youth (ISY)

WIOA establishes that eligibility criteria for In-School Youth (ISY) is “a low income individual who is between the ages of 14-21 and requires additional assistance to enter or complete an educational program or to secure or hold employment”, The Workforce Development Board has defined the youth eligibility criteria for “*requires additional assistance to enter or complete an educational program or to secure or hold employment*” as an individual who falls into one of the following categories:

Criteria	Documentation
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<ul style="list-style-type: none"> • Behavior Problems at school • Truancy 	<ul style="list-style-type: none"> • Verification from counselors or special education coordinators DESE recognized Individualized Education Program (IEP), Section 504 plans or behavior intervention plans • School Truancy Officers
<ul style="list-style-type: none"> • Family Literacy Problems 	<ul style="list-style-type: none"> • High school counselors with grade level and IEP information
<ul style="list-style-type: none"> • Repeated suspensions (more than one) from educational facility or employment situation 	<ul style="list-style-type: none"> • School Truancy Officers • School attendance reports • Written suspension notification from employer

No more than five (5) percent of the In-School Youth (ISY) newly enrolled in a given program year may be eligible based on the “requires additional assistance to complete an educational program or to secure or hold employment” barrier.

Policy Exception to Low Income

WIOA allows a low income exception where five (5) percent of WIOA youth may be participants who ordinarily would be required to be low income for eligibility purposes and meet all other eligibility criteria for WIOA youth except the low income criteria.

The Workforce Development Board of Western Missouri, Inc. will calculate the five (5) percent based on the percent of newly enrolled youth in the region’s WIOA youth program in a given program year who would ordinarily be required to meet the low income criteria.