

Workforce Development Board of Western Missouri, Inc.

Full Board Minutes

July 26, 2023

The Workforce Development Board of Western Missouri, Inc. met on Wednesday, July 26, 2023 via teleconference at 1:00 p.m.

Board members present were Alan Ayres, Jim Kilby, Kamber Fusco, Laura Wallen, Robin McHugh, Jessica Craig, Chris Connell, Suzie Brodersen, Kim Kendrick, Tommy Hampton, Chris Green, Joyce Furnell, James White and Nancy Grey. WDB staff present were Missy Eidson, Tara Colter-Lappat, Sarah Wilson and Angie Bailey.

Board members not in attendance were Gabe Jones, Katie Stanley-Dietzman, Michael Rogg, Cara Canon, Tami Green and Michael Schubach.

It was determined quorum was present.

Chairperson Chris Connell called the meeting to order and asked for a motion to approve the agenda as presented. Ms. Kim Kendrick made a motion approve the agenda. Mr. Tommy Hampton seconded the motion. The motion carried.

Mr. Connell asked for a motion to approve the minutes from the May 24, 2023 Full Board meeting. Mr. Alan Ayres made a motion to approve the minutes. Ms. Laura Wallen seconded the motion. The motion carried.

Chair Report: Mr. Connell announced chair selections were made for both committees earlier in the morning. Mr. Gabe Jones will remain Chair of the Planning and Operations Committee and Ms. Kim Kendrick will remain Chair of the Finance and Audit Committee for the July 1, 2023 – June 30, 2024 term. There will be no Executive Committee Report for June as the meeting was cancelled due to a lack of agenda items.

Committee Reports:

Finance and Audit: Ms. Kim Kendrick gave the report for the Finance and Audit Committee. There were no voting items to bring before the board. Budget line-item transfers for May and June and monthly Financial Reports were reviewed. Year-end numbers were discussed as well as an upcoming possibility of the region participating in a Quest Dislocated Worker Grant through the Department of Labor.

Planning and Operations: Mr. Tommy Hampton gave the report for the Planning and Operations Committee and the following recommendations were brought before the board for vote:

- Supportive Service Policy – Recommended to increase the amount of annual supportive service from \$1,000 to \$2,000. Mr. Alan Ayres made a motion to approve the recommended change to the policy. Ms. Kim Kendrick seconded the motion. Ms. Robin McHugh and Ms. Kamber Fusco abstained. The motion carried.

- Local Outreach Policy – Recommended to approve the policy as presented to include the necessary annual updates. Mr. Chris Green made a motion to approve the policy. Mr. Alan Ayres seconded the motion. The motion carried.
- Criminal Fraud Waste and Abuse Policy – Recommended to accept the new policy as presented. Ms. Kim Kendrick made a motion to approve the policy. Mr. Alan Ayres seconded the motion. The motion carried.

Youth Services Presentation: Mr. Troy Roland gave a presentation detailing the services that can be offered under the WIOA Youth Program.

Contract Required Enrollments: Mr. Troy Roland reported the region has begun the new program year strong and discussed some new processes put in place by the LWDB and Eckerd to address corrections.

Job Center / One Stop Operator Updates: Ms. Laura Kempf gave updated on happenings in the West Central Region since the last Full Board meeting in March.

Job Center Success Stories: Ms. Kempf shared a story from each job center regarding one participant attending welding training and one who just graduated truck driving training and obtained employment.

Director’s Report:

Job Center Survey Results: Ms. Tara Colter–Lappat reported on very positive results for the previous program year. Ms. Robin McHugh also gave an update on the new platform recently put into place through OWD to process customer surveys.

PY22 Monitoring Reports: Ms. Sarah Wilson presented financial monitoring reports for OWD’s monitoring of the WDB as well as WDB’s monitoring of Eckerd. Ms. Tara Colter-Lappat presented the Programmatic and EO monitoring of the WDB by OWD and the WDB’s Programmatic/OSO Monitoring of Eckerd.

Split Requirement: Ms. Missy Eidson reported OWD had removed the split requirement for Operating vs. Participant Costs. Ms. Julie Carter stated the Department of Labor was not in favor of this. While the WDB will continue to budget on a split to ensure a proper amount of funding is being dedicated to direct participant costs the removal of this requirement at a state level will provide for much welcomed flexibility in serving participants.

Plan Modification Process: Ms. Eidson reported OWD will streamline the issuance regarding plan modifications which will greatly reduce the need for them.

PY22 Year-End Expenditures/Performance: Ms. Missy Eidson stated the region is required to obligate/ expend at 80% by the end of the program year for each of the WIOA Formula Funds. The region came it at Adult 91.25%, Dislocated Worker 82.32% and Youth 78.86%. All performance measures were met except possibly Youth Credential which could go either way and is still being pursued by trying to collect information regarding the two participants that are keeping us from hitting the negotiated rate. Ms. Eidson thanked all the WDB and Job Center staff for their hard work trying to meet all these requirements.

Miscellaneous: Ms. Eidson reported earlier in the day she had received letters from OWD certifying both the Sedalia and the Nevada Job Centers for the next three years.

Mr. Chris Connell asked for a motion to adjourn the meeting. Mr. Alan Ayres made a motion to adjourn. Ms. Suzie Broderson seconded the motion. The motion carried.