

**Workforce Development Board of Western Missouri, Inc.**

Full Board Minutes

January 25, 2023

The Workforce Development Board of Western Missouri, Inc. met on Wednesday, January 25, 2023 via teleconference at 1:00 p.m.

Board members present were Gabe Jones, Alan Ayres, Jim Kilby, Kamber Fusco, Laura Wallen, Michael Rogg, Cara Canon, Chris Connell, Suzie Brodersen, Kim Kendrick, Chris Green, Joyce Furnell, Tami Green, Michael Schubach, James White and Angy Littrell. Bates County Presiding Commissioner; Jim Wheatley was also in attendance. WDB staff present were Missy Eidson, Tara Colter-Lappat, Sarah Wilson and Angie Bailey.

Board members not in attendance were Katie Stanley-Dietzman, Robin McHugh, Jessica Craig, Tommy Hampton and Mark Blankenship.

It was determined quorum was present.

Chairperson Chris Connell called the meeting to order and asked for a motion to approve the agenda as presented. Ms. Kim Kendrick made a motion approve the agenda. Mr. Gabe Jones seconded the motion. The motion carried.

Mr. Connell asked for a motion to approve the minutes from the September 28, 2022 Full Board meeting. Ms. Kim Kendrick made a motion to approve the minutes. Mr. Michael Schubach seconded the motion. The motion carried.

**Chair Report:** Chairperson Connell welcomed new board members Angy Littrell, Kamber Fusco and James White. He also announced the Job Center Certification team would consist of Laura Wallen, Katie Stanley-Dietzman and Robin McHugh.

**Veterans Services:** Mr. Bryan Trappe from the Office of Workforce Development presented on Veterans Services available through the Missouri Job Centers.

**Committee Reports:**

**Finance and Audit:** Ms. Kim Kendrick gave the update for the Finance and Audit Committee meeting. She stated budget line items for November were reviewed along with current financial statements. The region appears to be on track to meet the required 80% obligation/expenditure rate. Ms. Judy Ward gave a report on the Annual Independent Audit conducted by Hood and Associates; there were no findings reported. The committee made the following recommendation to the Full Board for vote:

The committee recommend the board vote to approve the audit as presented. Mr. Gabe Jones made a motion to approve the audit. Ms. Suzie Brodersen seconded the motion. The motion carried.

**Planning and Operations:** Mr. Gabe Jones gave the report for the Planning and Operations Committee.

There were no training providers added to the Local Eligible Training Provider List since the last Full Board meeting.

The Committee made the following recommendation to the Full Board for vote:

The committee recommended the board vote to approve the changes to the Youth Work Experience Policy as presented. Mr. Alan Ayres made a motion to accept the revisions as presented. Ms. Tami Green seconded the motion. The motion carried.

**Contract Required Enrollments:** Mr. Troy Roland reported that the region appeared to be on track to exceed the Adult/Dislocated Worker enrollment goals. The Wagner-Peyser goals for Nevada are where they should be at this point in the contract. The Youth enrollment goals are lower than they should be however, there are several youth in the pipeline that will significantly increase those numbers in the near future.

**Employer Engagement Committee:** Ms. Kelly Vert gave the Employer Engagement Committee report. The Functional Leaders are currently in the process of meeting with Economic Developers across the region to understand how they can better engage employers in the area.

**Job Center / One-Stop Operator Updates:** Ms. Kelly Vert gave an update for the region. She also stated that currently all position in both job centers are filled.

**Job Center Success Stories:** Ms. Laura Kempf gave success stories for five individuals served through both of the job centers.

#### **Director's Report:**

**Job Center Survey Results:** Seeker surveys were discussed. All of them were positive since the last board meeting.

**PY21/PY22 Compliance Monitoring / EO Monitoring:** Ms. Tara Colter-Lappat gave a presentation regarding compliance and EO monitoring.

**Request for Proposal Release:** Mr. Gabe Jones made a motion to release RFP23-01 for One Stop Operator and RFP23-02 for Professional Staffing/Participant Payroll. Mr. Michael Rogg seconded the motion. The motion carried.

**Request for Bid Release:** Ms. Kim Kendrick made a motion to release RFB23-01 for Annual Independent Audit services. Mr. Chris Green seconded the motion. The motion carried.

**Nevada Job Center:** Ms. Missy Eidson reported that prior to the departure of Dr. Mardy Leathers from the Office of Workforce Development she was informed he would be pulling state staff from that location as well as ending the lease with the current building. A new location has been found and the WDB will now be the lease holder. It is in a visible and busy location and will save approximately \$10,000 a year. The move will be on March 1<sup>st</sup>.

**Quarter 1 Performance Review:** The Quarter 1 Performance Review was reviewed and discussed.

**Plan Modifications 7,8 & 9:** Approval has been received from OWD on 7,8 & 9 Plan Modifications and all necessary updates have been done by the WDB.

**Miscellaneous:** Mr. Michael Rogg with State Fair Community College spoke on two upcoming grants obtained by the college to expand their CDL training.

Mr. Chris Connell asked for a motion to adjourn the meeting. Mr. Alan Ayres made a motion to adjourn. Ms. Kim Kendrick seconded the motion. The motion carried.