

**Workforce Development Board of Western Missouri, Inc.**  
Full Board Minutes  
September 28, 2022

The Workforce Development Board of Western Missouri, Inc. met on Wednesday, September 28, 2022 via teleconference at 1:00 p.m.

Board members present were Gabe Jones, Alan Ayres, Chris Connell, Suzie Brodersen, Kim Kendrick, Tommy Hampton, Chris Green, Tami Green, Mark Blankenship and Michael Schubach. Bates County Presiding Commissioner was also in attendance. WDB staff present were Missy Eidson, Tara Colter-Lappat, Sarah Wilson and Angie Bailey.

Board members not in attendance were Jim Kilby, Laura Wallen, Katie Stanley-Dietzman, Michael Rogg, Jessica Craig, Cara Cannon and Joyce Furnell.

It was determined quorum was present.

Chairperson Chris Connell called the meeting to order and asked for a motion to approve the agenda as presented. Mr. Alan Ayres made a motion approve the agenda. Mr. Chris Green seconded the motion. The motion carried.

Mr. Connell asked for a motion to approve the minutes from the July 27, 2022 Full Board meeting. Ms. Kim Kendrick made a motion to approve the minutes. Mr. Tommy Hampton seconded the motion. The motion carried.

**Chair Report:** Chairperson Connell welcomed Laura Kempf, recently hired to be the Functional Leader at the Sedalia Job Center.

**Committee Reports:**

**Finance and Audit:** Mr. Chris Connell gave the update for the Finance and Audit Committee meeting. The committee made the following recommendation to the Full Board for vote:

The Committee recommends a vote to transfer \$18,160.16 of PY21 Dislocated Worker funds to Adult funds and \$26,403.30 of PY22 Dislocated Worker funds to Adult funds. These requests are based off the needs of job center customers.

Mr. Gabe Jones made a motion to approve the funding transfer as presented. Mr. Alan Ayres seconded the motion. The motion carried.

Budget Line Item Adjustments were reviewed for August and September. Financial Reports were discussed as well.

The annual audit has begun with Hood and Associates. All requested information has been submitted and the audit should be completed very soon.

MIP Migration Update. The MIP Migration for the accounting software has been completed. Moving this to the cloud will allow the board to remove the need for using checks. This is another step towards additional cost savings for the board office.

**Planning and Operations:** Mr. Gabe Jones gave the report for the Planning and Operations Committee.

The following training programs have been approved by the committee for addition to the Local Eligible Training Provider List since the last meeting.

Missouri S&T: Computer Science

State Fair Community College: There were 80 individual trainings approved. If you would like a complete list please email Missy.

The committee made the following recommendation to the board for vote:

The committee recommended the board vote to accept the following revisions to the Individual Training Account Policy:

- To change the maximum amount allowed for training to \$5,000 per program year
- To add a lifetime maximum amount of \$10,000 per participant (tracking of this to begin September 28, 2022, previous payments will be grandfathered in)
- To fund areas of study related to in-demand industries or sectors with an A or B grade per MERIC data. Jobs representing grades C and below or that fall outside of the region's in-demand sectors will be evaluated on a case by case basis

Mr. Alan Ayres made a motion to accept the revisions as presented. Mr. Tommy Hampton seconded the motion. The motion carried.

**Employer Engagement Committee:** Ms. Tara Colter-Lappat updated the board on the September 13<sup>th</sup> Employer Engagement Committee meeting. Discussions were held regarding including ways to get more Economic Developers in the region to join the meetings and the potential of adding employers to gain useful input.

**Contract Required Enrollments:** Mr. Troy Roland with Eckerd Connects reported on the current status of enrollments in the region.

**Job Center / One-Stop Operator Updates:** Ms. Kelly Vert gave an update for the region. She included foot traffic numbers for each center and current activities taking place.

**Job Center Success Stories:** Ms. Laura Kempf spoke about an individual placed on a work experience with the Henry County Library who has now been hired as a full time employee.

**Director's Report:**

**Job Center Survey Results:** There have been 15 seeker surveys completed since the beginning of the program year. All of them have come from the Nevada Job Center; the region is discussing ideas to increase them from the Sedalia Job Center.

**PY21 Year End Performance:** Ms. Tara Colter-Lappat reported that all measures have been met for the previous year.

**PY22 Negotiated Performance Rates:** The negotiated performance measures for the current program year were shared with the board.

**Skillup Monitoring / Quarter 1 OWD Monitoring:** Ms. Colter-Lappat shared monitoring results with the board.

**Certified Work Ready Communities:** Ms. Angie Bailey gave an update on all the counties in the region and provided a form for employers interested in signing up.

**Plan Modification #9:** Local Plan Modification #9 Public Notice will be posted today. This modification includes the transfer of Dislocated Worker to Adult and the Individual Training Account Policy as voted on today.

**By-law Revision:** Mr. Alan Ayres made a motion to strike the statement from the current by-laws that officers cannot serve consecutive terms in the same position. Ms. Suzie Brodersen seconded the motion. The motion carried.

**November & December Meeting Dates:** Mr. Chris Green made a motion to move the November 23<sup>rd</sup> Full Board meeting to November 16<sup>th</sup> and the December 28<sup>th</sup> Executive Committee meeting to December 21<sup>st</sup> due the holidays. Mr. Gabe Jones seconded the motion. The motion carried.

**Miscellaneous:** The Quarter 4 Quality Performance Review and Response were discussed.

Mr. Chris Connell asked for a motion to adjourn the meeting. Mr. Alan Ayres made a motion to adjourn. Mr. Chris Green seconded the motion. The motion carried.