

Workforce Development Board of Western Missouri, Inc.
Executive Committee Minutes
December 15, 2021

The Executive Committee met on December 15, 2021 at 1:00 p.m. via teleconference. Committee members present were Tommy Hampton, Laura Wallen, Gabe Jones, Kim Kendrick, Tommy Hampton and Chris Connell. Missy Eidson was also present.

Mark Blankenship was absent. It was determined quorum was present.

Mr. Tommy Hampton called the meeting to order. He asked for a motion to approve the agenda as presented. Ms. Tami Green made a motion to approve the agenda. Ms. Kim Kendrick seconded the motion. The motion carried.

Mr. Hampton asked for a motion to approve the minutes from the September 22, 2021 Executive Committee Meeting. Ms. Kim Kendrick made a motion to approve the minutes. Ms. Tami Green seconded the motion. The motion carried.

Meeting with Commissioners: Mr. Chris Connell gave a report on a meeting that took place earlier this month with Pettis County Presiding Commission David Dick regarding other funding sources outside of WIOA to aid in operational costs.

S.E.A.L. Policy: Ms. Kim Kendrick made a motion to amend the S.E.A.L. Policy to state the required trainings and workshops specified in the policy be completed during the course of the program instead of at the six week mark. Ms. Tami Green seconded the motion. The motion carried.

Contract Enrollment Requirements: The enrollment numbers have improved since the previous discussion in September. Current enrollment numbers were provided. These numbers are being tracked weekly.

Virtual Employer Workshops: A workshop will begin being provided in January to explain job center services to employers. Marketing materials are being developed and will be distributed in the coming weeks.

Budget Line Item Adjustments: Budget line item adjustments were reviewed for November. These were approved by the Board Chair and the Executive Director on November 30, 2021.

Staff Holiday: Mr. Gabe Jones made a motion to allow the WDB staff to take an additional paid day off between now and the end of March 2022 as a Holiday gift. Ms. Kim Kendrick seconded the motion. The motion carried.

Miscellaneous: Ms. Eidson reported that the staff at the Nevada Job Center decided collectively to have a Customer Appreciation Week the week prior to Christmas.

Mr. Tommy Hampton asked for a motion to adjourn the meeting. Mr. Chris Connell made a motion to adjourn. Ms. Laura Wallen seconded the motion. The motion carried.