

**Workforce Development Board of Western Missouri, Inc.**  
Executive Committee Minutes  
August 25, 2021

The Executive Committee met on August 25, 2021 at 1:00 p.m. via teleconference. Committee members present were Tommy Hampton, Chris Connell, Laura Wallen, Gabe Jones, Kim Kendrick and Tami Green. WDB staff present was Missy Eidson.

Mark Blankenship was absent. It was determined quorum was present.

Mr. Tommy Hampton called the meeting to order. He asked for a motion to approve the agenda as presented. Mr. Gabe Jones made a motion to approve the agenda. Mr. Chris Connell seconded the motion. The motion carried.

Mr. Hampton asked for a motion to approve the minutes from the April 28, 2021 Executive Committee Meeting. Mr. Chris Connell made a motion to approve the minutes. Ms. Kim Kendrick seconded the motion. The motion carried.

**Line Items Adjustments:** Budget line item adjustments were reviewed for June, July and August. These items were approved by the Board Chair and the Executive Director monthly prior to the meeting.

**OWD De-obligation:** A letter was received from Department of Higher Education and Workforce Development on August 2, 2021 stating \$69,209.01 was de-obligated from the region due to not obligating the required 80% of the funding made available. It was noted during the discussion that \$76,000 of Cares Act Funding was spent in the beginning of the year; if those funds had not been spent in place of formula funds the required rate would have been met.

**Board Member Recruitment:** A discussion was held regarding recruiting private sector board members. The board is currently meeting the mandated requirement however at this time all private sector members must attend every meeting or there is a chance quorum will not be met. Information has been sent to Commissioner several times requesting assistance with this as well. This information will also be brought to the Full Board in September.

**Insurance Plan Selections:** Staff health insurance plan/premiums were discussed for the upcoming year. Mr. Chris Connell made a motion to keep the same plan for next year that the WDB currently is enrolled in and to continue to pay rates and deductibles at the same percentage as have previously been paid. Ms. Kim Kendrick seconded the motion. The motion carried.

**Vote to go into closed session per MoRS 610.021.3 – personnel matters:** Mr. Tommy Hampton made a motion to go into closed session in accordance with MORS 610.021.3 (personnel matters). Mr. Gabe Jones seconded the motion. The motion carried by the following individual voice vote: Tommy Hampton-yea, Tami Green – yea, Laura Wallen – yea, Gabe Jones – yea, Kim Kendrick - yea and Chris Connell – yea. Tommy Hampton made a motion to return to open session. Ms. Laura Wallen seconded the motion. The motion carried by the following individual voice vote: Tommy Hampton-yea, Tami Green – yea, Laura Wallen – yea, Gabe Jones – yea, Kim Kendrick - yea and Chris Connell – yea.

**Miscellaneous:** Ms. Eidson reported that all open positions in the Job Center are finally filled and gave a brief update of activities happening in the region.

Mr. Tommy Hampton asked for a motion to adjourn the meeting. Ms. Tami Green made a motion to adjourn. Ms. Kim Kendrick seconded the motion. The motion carried.