

**Workforce Development Board of Western Missouri, Inc.**  
Executive Committee Minutes  
April 28, 2021

The Executive Committee met on April 28, 2021 at 1:00 p.m. via teleconference. Committee members present were Chris Connell, Cosslett Moore, Randy Lee, Kim Kendrick, and Laura Wallen. Tommy Hampton and Gabe Jones were absent. WDB staff present was Missy Eidson. Presiding Commissioner Jim Wheatley was also in attendance.

It was determined a quorum was in attendance.

Mr. Chris Connell asked for a motion to approve the agenda as presented. Ms. Laura Wallen made a motion to approve the agenda. Mr. Randy Lee seconded the motion. The motion carried.

Mr. Connell asked for a motion to approve the minutes from the February 24, 2021 Executive Committee Meeting. Mr. Cosslett Moore made a motion to approve the minutes. Mr. Randy Lee seconded the motion. The motion carried.

**Three Year Provisional Plan:** The Three Year Provisional Plan for PY21, PY22 and PY23 was reviewed and discussed. Once allocations are received from OWD the budget portion of this will be completed and it will be ready for submission to the state once budgets are reviewed by the CEO and WDB Board.

**Annual Agreements:** The Annual Agreement was reviewed and discussed. Signatures by the Presiding Commissioner, Board Chair and Executive Director will be completed after the meeting.

**Direct Participant Cost Definition Changes:** OWD will allow for some Adult and Dislocated Worker staffing costs to be charged as direct participant costs as outlined in the Annual Agreement.

**Financial Monitoring:** The annual financial monitoring performed by Wipfli was reviewed and discussed. There were no issues noted requiring a response.

**Program Compliance Monitoring:** OWD recently conducted an annual Program Compliance Monitoring of the West Central Region. The monitoring report was shared and the response required by OWD was reviewed. Acceptance by OWD is pending.

**PY21/FY22 Funding:** The annual allocation for Missouri was released but the regional allocations have not been provided at this time. It is expected the region will see a reduction in each of the funding categories.

**Board Recertification and Orientation:** The West Central Region received Board Certification on April 1, 2021. This certification begins July 1, 2021 and certifies the region for two years. A new board member orientation is now required. This was submitted to OWD and approval was received. The orientation has been posted on the WDB's website.

**WDB Office Relocation Update:** The WDB office move date will be June 15<sup>th</sup>, 2021. The new address of the office will be 515 South Kentucky Avenue, Suite C.

**Budget Line Item Transfers:** Budget Line Item Transfers submitted to OWD were reviewed.

**Miscellaneous:** The region will receive \$11,500 of RESEA funding to allow partner staff to continue to enroll RESEA individuals.

Mr. Chris Connell asked for a motion to adjourn the meeting. Mr. Cosslett Moore made a motion to adjourn. Mr. Randy Lee seconded the motion. The motion carried.