

**Workforce Development Board of Western Missouri, Inc.**  
CEO Consortium Minutes  
July 14, 2020

The Chief Elected Officials met on July 14, 2020 at 10:30 a.m. via teleconference.

Presiding Commissioners in attendance were Jim Wheatley, Evan Emmerich, Jim Stone, Keith Mertz, David Dick and Robert Salmon. WDB staff in attendance was Missy Eidson.

Chair of the Consortium, Jim Wheatley called the meeting to order and asked for a motion to approve the agenda. Mr. David Dick made a motion to approve the agenda as presented. Mr. Keith Mertz seconded the motion. The motion carried.

Mr. Wheatley asked for a motion to approve the minutes from the March 10, 2020 CEO meeting. Mr. Keith Mertz made a motion to approve the minutes. Mr. David Dick seconded the motion. The motion carried.

**Clinton Job Center Update:** The closure of the Clinton Job Center is completed. All items were sold during the online auction and were picked up the following week after the sale. The utilities have been transferred to the landlord. A possible connection site has been put on hold due to Covid-19 but will be revisited in the future.

**ShareFile Purchase:** A web based program was purchased. It allows the WDB to conduct business but also allows Job Center staff to enroll participants virtually and securely.

**Job Center Re-opening Dates:** The tentative re-opening dates for the Sedalia and Nevada Job Centers are for staff to return on July 27<sup>th</sup> and the doors to open to the public on July 29<sup>th</sup>.

**Virtual Meetings:** A discussion was held regarding The Workforce Development Board deciding to hold all future meetings virtually due the cost savings that could be passed on to participants rather than spending it on travel for board members and space at the WDB office for the meetings to be held. The CEO Consortium decided to continue to hold their meetings in person with the option of a virtual meeting for members who can't attend in person. Mr. Jim Stone made a motion to hold all CEO Consortium meetings in person with the ability to join virtually. Mr. Robert Salmon seconded the motion. The motion carried. Mr. David Dick stated that space could be used at the Pettis County Courthouse for the meetings if the WDB were to look to move to a smaller location where meeting space was not available.

**July 1 – Sub recipient:** Odle Management Group began their contracts with the West Central Region on July 1, 2020. The Executive Committee voted to award them the contracts on April 22, 2020 with Presiding Commissioner Jim Wheatley concurring on behalf of the CEO Consortium.

**Financial Monitoring:** The recent WDB annual financial monitoring conducted by Wipfli was reviewed and discussed.

**Program Monitoring:** The report provided by OWD regarding their recent program monitoring of the West Central Region was reviewed.

**Regional Report Card:** The Regional Report card for the third quarter was discussed.

**Local Plan Approval:** The West Central Region's Local Plan for PY20-PY24 was approved by OWD. It has been posted on the website, [www.skillupmissouri.org](http://www.skillupmissouri.org).

**Private Sector Board Members:** A discussion was held regarding finding additional private sector board members for the region as quorum continues to be an issue. Ms. Eidson asked the commissioners to contact her regarding potential members.

**Next Meeting Date:** The CEO Consortium will meet October 13, 2020 at 10:30 via teleconference due to Covid-19.

**Miscellaneous:** Tara Colter-Lappat from the WDB office will present to the CEO Consortium on performance at the next meeting. A discussion was held regarding Care Act Funding that will be available August 1, 2020 – October 31, 2020. The Consortium expressed concern for the short period of time the funds can be utilized.

Mr. Jim Wheatley asked for a motion to adjourn the meeting. Mr. Jim Stone made a motion to adjourn. Mr. Keith Mertz seconded the motion. The motion carried.