

	West Central Region Local Policy	
	Subject: Co-Enrollment Policy	Release Date: 5/26/2021
	Reference: OWD Issuance 03-2019	Revision: 4

Per OWD Issuance 03-2019, all customers of WIOA partners must be presented with the availability of services for which they are eligible – or potentially eligible. They must be actively engaged and assisted in co-enrolling in services they choose.

The Workforce Development Board of Western Missouri (WDB) encourages co-enrollment across funding streams to meet the needs and expectations of its customers, to leverage resources, and to eliminate duplication. The Workforce Development Board of Western Missouri, Inc. will require that participants are enrolled into all programs for which they are eligible and will assist them to include the following:

- All customers will be co-enrolled into Wagner Peyser (WP).
- All Trade Act (TAA) customers or National Dislocated Worker Grant (NDWG) customers will be co-enrolled into WIOA Dislocated Worker (DW).
- All SkillUP customers will be co-enrolled into WIOA Adult.
- All WIOA Youth will be co-enrolled into WIOA Adult or Dislocated Worker (DW) as appropriate.

Any Missouri Job Center staff may provide self-service or informational services to individuals. Any staff assisted career service provided by WIOA-funded staff requires enrollment in the WIOA program for which the participant is determined eligible. Low income status does not have to be met. WIOA General Eligibility requirements are the only requirements that must be met. These requirements can be found in OWD Issuance 08-2018 WIOA Adult and Dislocated Worker Eligibility and Documentation Technical Assistance Guide.