

**Workforce Development Board of Western Missouri, Inc.**

Full Board Minutes

November 18, 2020

The Workforce Development Board of Western Missouri, Inc. met on Wednesday, November 18, 2020 via teleconference at 1:00 p.m.

Board members present were Harold Bahrenburg, Gabe Jones, Charley Kendrick, Darlene Jewell, Dr. Brent Bates, Robin McHugh, Jessica Craig, Ben McFarlin, Wayne McMullin, Kim Kendrick, Tommy Hampton, Randy Lee, Larry Peters, Chris Connell, Tami Green, Mark Blankenship and Michael Schubach. WDB staff in attendance were Missy Eidson, Tara Colter-Lappat and Sarah Wilson. Others in attendance were Cara Canon; ProEnergy, Troy Roland; Odle Management Group, Anna Conroy; Odle Management Group, Kelly Vert; Odle Management Group and Michelle O'Donnell; Equus Workforce Solutions.

Board members not in attendance were Jim Kilby, Katie Stanley-Dietzman, Laura Wallen, Tim Corbin, Kim Wilhoit and Cosslett Moore.

It was determined quorum was present.

Mr. Chris Connell called the meeting to order and asked for a motion to approve the agenda as presented. Mr. Wayne McMullin made a motion to approve the minutes. Mr. Randy Lee seconded the motion. The motion carried.

Mr. Connell asked for a motion to approve the minutes from the September 23, 2020 Full Board Meeting. Mr. Harold Bahrenburg made a motion to approve the minutes. Mr. Gabe Jones seconded the motion. The motion carried.

**Chair Report:** Mr. Chris Connell welcomed new board member Michael Schubach from Carroll County Memorial Hospital representing private sector for Carroll County.

**Executive Committee Report:** Mr. Chris Connell gave the following update from the October 28, 2020 Executive Committee meeting:

The committee voted to change meeting dates in November and December due to the holidays. A vote was held to waive the requirements that an individual participating in the SEAL Program must attend AEL class at a minimum of 15 hours per week and that they must attend as part of a cohort. Restricted classroom size and online learning due to Covid-19 has created difficulties in maintaining these requirements. The waiver will be reviewed at a later date to determine when the requirements will be reinstated. Budget line item adjustments and the Quarterly Report Card from OWD were reviewed and discussed. A report on the Annual CLEO Summit attended virtually by Cosslett Moore was given.

**Missouri Workforce Development Board Update:** Ms. Cara Canon gave an update from the Missouri Workforce Board and the Job Centers of the Future initiative.

**Job Center Success Stories:** Ms. Anna Conroy shared a story about a participant currently being served through the Nevada Job Center.

**Job Center Updates:** Ms. Kelly Vert, Nevada Functional Leader reported both job centers in the region are still experiencing a decrease in foot traffic due to Covid-19; call volumes are steady with the majority being related to unemployment benefits. Outreach for the SEAL Program has begun in both centers after receiving the waiver from the Workforce Development Board to allow more flexibility in the program due to the pandemic. The Sedalia Job Center has begun holding Nexus meetings again (virtually). They have begun the process of Incumbent Worker Training with the Johnson County Ambulance District as well as the Lafayette County Sheriff's Office. An adult work experience participant is currently working through the City of Waverly and a drive through training event was held on November 16<sup>th</sup> at the job center. The Nevada Job Center continues to hold Nexus Groups and are hosting a drive through job fair on November 19<sup>th</sup> in front of City Hall. There are currently four employers scheduled to attend. After over 100 calls were made to identify individuals for the MO-43 NEG grant in Hickory County the first individual started on the job November 17<sup>th</sup>. Two more individuals are needed to fill the remaining positions under the grant. Each center continues outreach and to grow the current pipeline.

**Job Center Programs / Services:** Ms. Kelly Vert gave a brief overview on programs and services offered through the Job Centers. A handout was given to all board members to use as a reference.

**Director's Report:**

**Performance Negotiations:** Ms. Tara Colter-Lappat gave a presentation of how the performance negotiations process with OWD works and what is involved in it.

**Performance Measures:** A definition of each WIOA performance indicator was given to the board by Ms. Colter-Lappat. She explained how each one is applied.

**Plan Modification:** Ms. Missy Eidson reported on October 26<sup>th</sup> notification was received from the Office of Workforce Development approving the plan modification discussed at the last Full Board Meeting.

**Cares Act Funds:** Ms. Eidson stated the Cares Act Funds ended on October 31<sup>st</sup>. The West Central Region expended just over \$76,000 of the funds. The entire state expended \$2.47 million of the \$6.4 million. 878 individuals were enrolled across the state into training.

**Miscellaneous:** Mr. Chris Connell wished everyone a happy and prosperous holiday.

Mr. Connell asked for a motion to adjourn the meeting. Mr. Larry Peters made a motion to adjourn. Mr. Harold Bahrenburg seconded the motion. The motion carried.