

**Workforce Development Board of Western Missouri, Inc.**  
Full Board Meeting Minutes  
September 26, 2018

The Full Board of the Workforce Development Board of Western Missouri, Inc. met on Wednesday, September 26, 2018 at the Workforce Development Board office located at 150 S. Limit Avenue, Suite 300, Sedalia, Missouri at 1:00 p.m.

Board members present were Dr. Brent Bates, John Burden, Chris Connell, Tim Corbin, Lee Hamilton, Gabe Jones, Jim Kilby, Wayne McMullin, Mike Mills, Dylan Minor, Cosslett Moore and Laura Wallen. WDB staff present were Linda Kirk and Missy Eidson. Others present were Presiding Commissioner Tony McCollum, *Chariton County*; Elton Allen, *Swisher Acquisitions*; Robin McHugh, *Division of Workforce Development*; Megan Kreisel, *Preferred Family Healthcare*; Shari Schenewerk, *Division of Workforce Development* and Jo Ann Lane, *Preferred Family Healthcare*.

Board members not in attendance were Harold Bahrenburg, Donna Brown, Katie Stanley-Dietzman, Tommy Hampton, Charley Kendrick, Kim Kendrick, Randy Lee, Tony Machado and Larry Peters.

It was determined quorum was present.

Mr. John Burden called the meeting to order and asked for a motion to approve the agenda as presented. Mr. Chris Connell made a motion to approve the agenda. Mr. Cosslett Moore seconded the motion. The motion carried.

Mr. Burden asked for a motion to approve the minutes from the July 25, 2018 Full Board meeting. Mr. Tim Corbin made a motion to approve the minutes. Dr. Brent Bates seconded the motion. The motion carried.

**Executive Committee Report:** Mr. John Burden gave an update from the August 14<sup>th</sup> Executive Committee meeting. The committee discussed the current Youth Task Force and the lack of attendance by members. The Task Force was a non-voting advisory committee reporting to the Planning and Operations Committee. It was decided the Task Force would disband. There were also discussions regarding Preferred Family Healthcare and the contract benchmark issues and program performance concerns.

**Committee Reports:**

**Finance and Audit:** Mr. Cosslett Moore gave the update for the Finance and Audit Committee. The committee made the recommendation to the board to approve updated WDB meal reimbursement rates as follows:

	Breakfast	Lunch	Dinner
In-State Rural	\$12	\$14	\$22
In-State, Urban	\$15	\$17	\$25
Out-of-State	\$15	\$17	\$30

Mr. Gabe Jones made a motion to approve the rates as presented. Mr. Wayne McMullin seconded the motion. The motion carried.

**Personnel and Nominating:** Ms. Missy Eidson informed the board the Personnel and Nominating Committee meeting was not held due to absent members. The Full Board decided to let the Executive Committee vote on acceptance of the Personnel Policy at the October 14<sup>th</sup> meeting. This was the only item on the committee's agenda.

**Planning and Operations:** Mr. Gabe Jones gave an update for the Planning and Operations Committee. The committee made the following recommendations to the board for approval:

Recommendation to approve amendments as presented to the following E.O. polices: Job Center Accommodation Policy, Accommodation Request Form, Harassment and Discrimination Policy, and WDB Accommodation Policy. Mr. Cosslett Moore made a motion to approve the changes to the E.O. polices. Ms. Lee Hamilton seconded the motion. The motion carried.

Recommendation to approve amendments as presented to the Transitional Jobs Policy. Mr. Chris Connell made a motion to approve the amendments. Mr. Cosslett Moore seconded the motion.

Recommendation to approve changing the employer reimbursement rate from 50% to 75% when employers meet the criteria requirements as outlined in DWD Issuance 21-2017 for OJTs. Ms. Laura Wallen made a motion to change the reimbursement rate. Mr. Chris Connell seconded the motion. The motion carried.

**Job Center Report:** Ms. Megan Kreisel, Functional Leader from the Sedalia Job Center shared two success stories from the Region.

**Governor's Conference:** Ms. Elton Allen from Swisher Acquisitions gave a summary on the conference from the employer's perspective. He stated he was encouraged by what he heard at the conference.

#### **Director's Report:**

**Request for Subsequent Designation of LWDA:** Ms. Linda Kirk presented DWD Issuance 01-2018 – Subsequent Designation of Local Workforce Development Areas. A discussion was held regarding the content of the issuance. Mr. Chris Connell made a motion to request subsequent designation as a local workforce development area for the counties of Bates, Benton, Carroll, Cedar, Chariton, Henry, Hickory, Johnson, Lafayette, Pettis, Saline, St. Clair, and Vernon. Dr. Brent Bates seconded the motion. The motion carried.

**WIOA 101 / Funding:** Ms. Kirk provided a hand out and explained the funding and information flow for the federal dollars received by the public workforce system.

**November and December Meeting Dates:** Mr. Wayne McMullin made a motion to cancel the November 28<sup>th</sup> Full Board meeting due to scheduling conflicts. Mr. Chris Connell seconded the motion. The motion carried. Due to the Christmas holiday Dr. Brent Bates made a motion to move the December Executive Committee meeting to a date to be determined by the Executive Committee. Mr. Chris Connell seconded the motion. The motion carried.

**Best in Midwest / Talent for Tomorrow:** Ms. Linda Kirk explained that meetings were still ongoing regarding Best in the Midwest and Talent for Tomorrow. She believes in the very near future there will be a clearer picture of how things will look under these initiatives.

**Edward Jones Investment:** Ms. Missy Eidson stated an additional \$12,000 from the nonfederal checking account has been invested in the Edward Jones account as requested by the board in July. All requested transactions have been completed at this time.

**Miscellaneous:** Mr. John Burden explained to the board the he was retiring from Enersys and this would be his last board meeting.

Mr. John Burden asked for a motion to adjourn. Mr. Chris Connell made a motion to adjourn. Mr. Cosslett Moore seconded the motion. The motion carried.