

**Workforce Development Board of Western Missouri, Inc.**  
Full Board Meeting Minutes  
May 23, 2018

The Full Board of the Workforce Development Board of Western Missouri, Inc. met on Wednesday May 23, 2018 at the Workforce Development Board office located at 150 S. Limit Avenue, Suite 300, Sedalia, Missouri.

Board members present were Harold Bahrenburg, Donna Brown, John Burden, Chris Connell, Tommy Hampton, Charley Kendrick, Kim Kendrick, Jim Kilby, Wyane McMullin, Kami Macias, Lee Hamilton, Dylan Minor, Cosslett Moore and Laura Wallen. WDB staff present were Linda Kirk and Missy Eidson. Others present were Presiding Commissioner Tony McCollum, *Chariton County*; Danielle Bellamy, *Department of Corrections*; Lori Lewis, *Department of Corrections*; Amy Gregory, Electrical Apprenticeship Program; Pam Regan, *Preferred Family Healthcare* and Anne Jones, *Preferred Family Healthcare*.

Board members not present were Dr. Brent Bates, Tim Corbin, Gabe Jones, Randy Lee, Mike Mills, Larry Peters and Deb Williams

It was determined that quorum was present.

Ms. Kim Kendrick called the meeting to order and asked for a motion to approve the agenda as presented with the exception of moving the agenda item "Apprenticeship Presentation" to the top of the agenda. Ms. Donna Brown made a motion to accept the agenda with the proposed change. Mr. Chris Connell seconded the motion. The motion carried.

Ms. Kendrick asked for a motion to approve the minutes from the March 28, 2018 Full Board meeting. Mr. Jim Kilby made a motion to approve the minutes. Mr. Cosslett Moore seconded the motion. The motion carried.

**Apprenticeship Presentation:** Mr. Jim Kilby gave an update on the individuals who completed the electrical pre-apprenticeship class and began the registered apprenticeship portion in February 2017. Ms. Amy Gregory, an individual involved in the program, spoke about the positive impacts the program has had on her life.

**Chair Report:** Ms. Kim Kendrick welcomed Tommy Hampton, a new private sector board member representing Henry County.

**Committee Reports:**

**Finance and Audit:** Mr. Cosslett Moore gave the update for the Finance and Audit Committee. He made a recommendation to the board to extend the current Preferred Family Healthcare Youth contract through December 31, 2018. Mr. Chris Connell made a motion to extend the contract. Mr. Charley Kendrick seconded the motion. The motion carried.

**Personnel and Nominating:** Mr. Harold Bahrenburg gave the update for the Personnel and Nominating Committee. He stated there were no voting items to bring before the board.

**Planning and Operations:** Ms. Donna Brown gave the update for the Planning and Operations Committee. She made a recommendation to the board to accept the following policies:

- Sub-state Monitoring Policy
- Determining Basic Skills Deficiency Policy
- Supportive Service Policy
- Youth Work Experience Policy

Mr. Charley Kendrick made a motion to accept the four policies as presented. Ms. Laura Wallen seconded the motion. The motion carried.

**Department of Corrections Presentation:** Ms. Danielle Bellamy and Ms. Lori Lewis with the Department of Corrections gave a presentation highlighting Career and Technical Education within the prisons and also spoke about Missouri Vocational Enterprises and the Missouri Reentry Process.

**Director's Report:**

**Best in the Midwest:** Ms. Kirk discussed a meeting she had attended in Jefferson City regarding Best in the Midwest, an initiative launched by the state to transform the Missouri Department of Economic Development as a national leader in economic development. The initiative will focus on creating jobs, helping workers access training and aligning services with the business community's needs. DED will conduct an analysis to identify Missouri's opportunities for growth, job creation, examine best practices from around the country and recommend ways the state can implement the new strategy.

**MAWD Conference:** Ms. Kirk stated that several staff from the West Central Region attended the conference. TEAM is making a recommendation to have a board track at next year's conference.

**TEAM Special Event Collaborations:** Ms. Kirk highlighted three initiatives that each region will participate in some way during the next year. The three are: Manufacturing Day in October, Hour of Code in December and Build My Future next spring.

**Spring Business Summit:** The summit highlighted workforce needs and skills. There was business panel discussion, a presentation from the Ozark Region on their Change 1,000 program and a Soft Skills roundtable discussion.

**DWD Apprenticeship Expansion Grant:** A new round of funding was recently award and State Fair Community College received an additional \$125,849 for their manufacturing apprenticeship program.

**Miscellaneous:** Ms. Kirk discussed handouts submitted by the Missouri Job Centers in the West Central Region regarding total job referrals, services received and recorded services provided. She also spoke about area meat processors needing workers.

Ms. Kim Kendrick asked for a motion to adjourn the meeting. Mr. Wayne McMullin made a motion to adjourn. Mr. Dylan Minor seconded the motion. The motion carried.