

Workforce Development Board
Executive Committee Minutes
December 18, 2019

The Executive Committee of the Workforce Development Board of Western Missouri, Inc. met at 1:00 p.m. on Wednesday, December 18, 2019 at the Workforce Development Board office located at 150 South Limit Avenue, Suite 300, Sedalia, Missouri.

Executive Committee members present were Chris Connell, Gabe Jones, Kim Kendrick, Randy Lee, Cosslett Moore and Laura Wallen. WDB staff present were Linda Kirk and Missy Eidson.

Executive Committee member not present was Tommy Hampton.

It was determined quorum was present.

Mr. Chris Connell called the meeting to order and asked for a motion to approve the agenda as presented. Mr. Randy Lee made a motion to approve the agenda. Mr. Cosslett Moore seconded the motion. The motion carried.

Appointment of Job Center Certification Team: Ms. Linda Kirk outlined the requirement to establish objective criteria and procedures for use by the local board to assess the effectiveness, physical and programmatic accessibility, and continuous improvement of One-Stop Centers at least once every three years to be consistent with the requirements of WIOA. The WDB Board Chair will appoint a Job Center Certification team at the January 22, 2020 Full Board meeting for the upcoming certification. This will become part of the local plan.

Three Year Provisional Plan: Ms. Linda Kirk discussed details regarding the Three Year Provision of Services Plan. The board continues to look at ways to reduce overhead costs at both the WDB office and the Job Centers in the region.

Special Presentations at Board Meetings: Ms. Kirk presented the committee with a list of presentations that could be made at upcoming Full Board meetings and asked for their input. The committee was in favor of informative presentations being made. They suggested a limit on the length of presentations.

Minimum Wage Increase: The minimum wage increase goes into effect January 1, 2020. This will cause the WDB to update some of their current policies. Mr. Randy Lee suggested using general language in the policies that would prevent an update each time the amount changes.

Staff Holiday: Mr. Chris Connell made a motion to allow WDB staff one day off to be used by March 31, 2020 as a holiday gift. Ms. Kim Kendrick seconded the motion. The motion carried.

WIOA Partnership Meeting: Ms. Kirk explained a meeting had been held on November 15, 2019 to begin discussions regarding One-Stop Job Center MOU and Infrastructure Funding Agreements.

Knob Noster Middle School Career Day: Ms. Linda Kirk attended the event and was very impressed. She gave a brief overview of presenters and topics.

Miscellaneous: An update was given on the transition of duties between the new Accounting Specialist and Wilson and Toellner.

Mr. Chris Connell asked for a motion to adjourn the meeting. Mr. Cosslett Moore made a motion to adjourn. Mr. Gabe Jones seconded the motion. The motion carried.