

West Central Region Local Policy

Subject	Effective Date	Revision	Policy Section
Needs Additional Assistance Policy	11/20/19		Programs

The Workforce Development Board has defined the youth eligibility criteria for “*requires additional assistance to enter or complete an educational program or to secure or hold employment*” as an individual who falls into one of the following categories:

Has been or is at risk of becoming a statistic of one of the following:

Criteria	Documentation
<ul style="list-style-type: none"> Placement in a substance abuse facility/alternative residential care/group home (This includes but is not limited to receiving services through facilities providing treatment programs for those suffering from drug and/or alcohol addiction and mental health; supportive environments for youth in crisis such as those with backgrounds of abuse, neglect, abandonment and other unfortunate circumstances) 	<ul style="list-style-type: none"> Referrals from partners such as Show Me Christian Youth Home, On My Own, Pathways Behavioral Healthcare, Chafee Foster etc. Discharge documents or letters from counselors
<ul style="list-style-type: none"> Behavior problems at school Truancy Family Literacy Problems Victim or witness of violence 	<ul style="list-style-type: none"> Verification from counselors or special education coordinators DESE recognized Individualized Education Program (IEP), Section 504 plans or behavior intervention plans Truancy officers AEL providers and/or high school counselors with grade level and IEP information Police reports and domestic violence shelter referrals
<ul style="list-style-type: none"> Repeated suspensions (more than one) from educational facility or employment situation 	<ul style="list-style-type: none"> School Truancy Officers School attendance reports Written suspension notification from employer
<ul style="list-style-type: none"> Second generation (or more) public assistance recipient 	<ul style="list-style-type: none"> Family Support Division documentation
<ul style="list-style-type: none"> Have had three or more jobs in last 6 months 	<ul style="list-style-type: none"> Payroll records
<ul style="list-style-type: none"> Youth who reside in an economically depressed rural area with limited opportunities for gaining work maturity skills and/or career exploration in their chosen field 	<ul style="list-style-type: none"> Labor Market Information (LMI) available from such sources as Missouri Economic Research Information Center (MERIC)

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<ul style="list-style-type: none">Youth working but considered underemployed...working less than full time, working for minimum wage with no benefits or opportunity for advancement or needs employment in education related field	<ul style="list-style-type: none">Pay check stubsSchool related documentation such as certificates
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