

**ATTACHMENT 16**

<b>West Central Region Local Policy</b>			
<b>Subject</b>	<b>Effective Date</b>	<b>Revision</b>	<b>Policy Section</b>
Youth Incentive	11/20/19	5	Programs

Incentives paid for with WIOA funds must be connected to the recognition of achievement milestones in the program tied to work experience, education, or training.

<b>Incentive</b>	<b>Amount</b>	<b>Required Documentation</b>	<b>Type of Incentive</b>
<b>Measurable Skills Gain</b>			
EFL Increase	\$50.00	TABE test documentation and scores entered in MO Jobs.	Education
HiSET Attainment	\$250.00	Certificate with date printed out from <a href="http://www.ereg.ets.org">www.ereg.ets.org</a>	Education
High School Grades: Participant achieving statewide minimum academic standards(2.5 GPA on a 4.0 scale)	\$50.00	High School Transcript or report card for one semester	Education
High School Diploma	\$100.00	Copy of diploma Documentation on school letterhead	Education
Post-Secondary Progress: 12 completed credit hours per semester for full time student; a part-time student must have 12 completed credit hours, in total, over two consecutive semesters since enrollment	\$50.00	Post-secondary transcript or report card Other official documentation from training provider	Education Training
Post-Secondary Degree or Certificate	\$100.00	Copy of diploma, certificate, and/or transcripts	Education Training
Progress towards milestones: This can include completed stages of OJT; completion of benchmarks or milestones during an apprenticeship; or a report from an employer or training provider	\$50.00	Documentation from mid-point or end-point monitoring Copy of documentation for benchmark	Education Training
Passage of a knowledge based or skill based exam that is required for a particular occupation or that demonstrates progress in attaining technical or occupational skills	\$50.00	Copy of the results of the exam	Education Training
<b>Work Experience/Training</b>			
100% attendance per session of S.E.A.L Program	\$100.00	Timesheets	Work Experience
Completion of all allotted hours of Work Experience	\$100.00	Timesheets Case notes	Work Experience
Successful mid-point monitoring of work experience	\$50.00	Mid-point monitoring form in file that shows participant scored proficient	Work Experience
Successful end-point monitoring of work experience	\$50.00	End-point monitoring form in file that shows participant scored proficient	Work Experience
Completion of all allotted hours for On the Job Training	\$100.00	Completed end-point monitoring that shows participant finished hours and retained by employer	Training

**\*\*\*Maximum amount of incentives per year: \$700.00**

**\*WDB Executive Director has the authority to approve other incentives not outlined within this policy.**