

Workforce Development Board of Western Missouri, Inc.
Executive Committee Minutes
August 23, 2017

The Executive Committee of the Workforce Development Board of Western Missouri, Inc. met at 1:00 p.m. on Wednesday, August 23, 2017 at the Missouri Job Center located at 515 South Kentucky, Sedalia, Missouri.

Executive Committee members present were Harold Bahrenburg, Mark Feedback, Gabe Jones, Kim Kendrick, Randy Lee, Cosslett Moore and Laura Wallen. WDB staff present were Linda Kirk and Missy Eidson.

Chairperson Mark Feedback called the meeting to order and asked for a motion to approve the agenda as presented with the amendment of adding Approval of Minutes as the third agenda item. Mr. Gabe Jones made a motion to approve the agenda with the amendment. Mr. Randy Lee seconded the motion. The motion carried.

Mr. Feedback asked for a motion to approve the April 26, 2017 Executive Committee meeting minutes. Mr. Gabe Jones made a motion to approve the minutes. Ms. Laura Wallen seconded the motion. The motion carried.

Youth Task Force: A discussion was held regarding the need for a current board member to chair the Youth Task Force. Mr. Gabe Jones accepted the position of Youth Task Force Chairperson beginning with the September 27, 2017 meeting.

Bank Signer: Mr. Randy Lee made a motion to add Ms. Missy Eidson as a signer on all Workforce Development Board bank accounts. Mr. Cosslett Moore seconded the motion. The motion carried.

Accounting Duties: Ms. Linda Kirk explained Wilson Toellner CPA firm has been retained in accordance with the local procurement policy to assist in payroll, monthly reporting, etc. while finding an individual to fill the current Accounting Specialist position with the Workforce Development Board.

Financial Training: Ms. Kirk stated she and Ms. Missy Eidson attended Financial Training with the Division of Workforce Development in Jefferson City on August 10th and 11th.

Specialized Sites / Affiliate Sites: Mr. Gabe Jones made a motion to designate the Sedalia Youth@Work office and the Warrensburg Youth@Work office as specialized sites. Ms. Kim Kendrick seconded the motion. The motion carried.

Incumbent Worker Training Policy Revision: After reviewing the updated policy, Ms. Kim Kendrick made a motion to approve the Incumbent Worker Training Policy revision as presented. Mr. Cosslett Moore seconded the motion. The motion carried.

Miscellaneous: Ms. Missy Eidson stated she would be sending information to the Executive Committee regarding the selection of offerings of employee health, dental and vision insurance for 2018 in the upcoming week once rates were received; for a decision on what will be offered.

Vote to go into closed session per MORS 610.021.3 – personnel matters: Ms. Kim Kendrick made a motion to go into closed session in accordance with MORS 610.021.3 (personnel matters). Mr. Harold Bahrenburg seconded the motion. The motion carried by individual voice vote.

Mr. Harold Bahrenburg made a motion to return to open session. Mr. Cosslett Moore seconded the motion. The motion carried by individual voice vote.

Ms. Laura Wallen made a motion to adjourn the meeting. Mr. Randy Lee seconded the motion. The motion carried.